



Guidelines for Play During Coronavirus Restrictions

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Issue		Change Description
From	To	
1	2	Appendix A - Bowls England Covid-19 Safety Information Poster added
2	3	Appendix B – Risk Assessment added
3	4	Various amendments. Appendix B - Risk Assessment updated to Issue 2
4	5	Relaxation of Spectator restrictions
5	6	Various amendments. Appendix B - Risk Assessment updated to Issue 3
6	7	Use of Pushers now allowable
7	8	Use of Visitors / Spectators Log
8	9	Various amendments to accommodate the Step 2 rule
9	10	Updated to allow for organised friendlies
10	11	Various amendments to accommodate the Step 3 rule

1. Introduction

This document has been written to provide Rock Park Bowling Club members with the guidance on the limitations and procedures for playing bowls safely during the Coronavirus restrictions. It has been written using the Bowls England Supplementary Guidance For Lawn Bowls Clubs document issued 14th May 2020 and subsequent update on 2nd June 2020, 26th March 2021 and 10th May 2021.

The Government Roadmap (Four Steps) process will be used to update this document which is expected to be at the following dates.

Step 1 – N/A

Step 2 – This document at issue 9 from 12th April 2021 until Step 3

Step 3 – This document at issue 11 from 17th May 2021 until Step 4

Step 4 - 21st June 2021

The contents of this document will be subject to change to allow for further guidance from the Government / Bowls England, with the latest issue copy posted on the Club Website. Members will be informed of any changes.

IMPORTANT - It should be noted that the contents of this document are to be fully adhered to so as not to put either the club members at risk of infection or the club at risk of prosecution. Failure to comply with this guidance material may result in disciplinary procedure. So please read thoroughly.

2. Limitations – in line with Step 3 of Government Roadmap – Valid from 17th May 2021

Social distancing rules must be strictly adhered to.

There will be a limit of sixty four people on club premises at any one time.

The maximum number of bowling participants is 48 (6 rinks of Rinks) with the number of 'spectators' making up the difference, but not more than 30.

All Spectators and Visitors (including contractors) are required to sign in the log and enter their contact details (if not a member / family member). Anyone who attends the Club for a necessary role based function must also sign in (e.g. Bar staff, Treasurer, Secretaries, Groundstaff, Building Staff etc.).

Entry to the Clubhouse by members and spectators is now allowable

Entry to the Clubhouse will be allowed for table service ordering and consumption of drink and/or food whilst seated at the table only, entry for other social activities will not be permitted.

There will be a limit of five tables, each seating six people. **A mask is to be worn at all times whilst in the Clubhouse** except when seated at the table. Bar and Kitchen staff will have the authority from the Management Committee to ask customers to leave if they do not conform to government and Club restrictions.

Changing into the appropriate bowls wear and footwear must be done adopting the social distancing instructions inside the Changing Rooms or outside. Storage of bowls and clothing is allowable in the Changing Rooms.

Avoid using toilets at the club wherever possible but clean anything you have touched after use. Entry to the toilets will only be available on days that have bookings.

The Kitchen and area in front of the Bar will be strictly off limits to members with the exception of those that have rota duties.

3. Rink Bookings

In order to allow fairness for members to play and to ensure conformance to these guidelines it will be necessary to adopt a Rink Booking process.

To book a rink use the Rink Booking process on the Members Area of our website (instructions issued to members) or contact Richard Barton on 07834 486272 or by email rwb.rpbc.secretary@gmail.com who will confirm booking or advise on alternative availability.

Rink duration will be for a 2 hour period. There will be a 15 minute change over between periods to allow for players to arrive / depart safely.

The Rock Park Bowling Club website has a Rink Booking Schedule page which members can view to see availability of rinks. This will hopefully be updated regularly to give the current availability.

To cancel a booking contact the name above. Please cancel the rink if you know that you are not going to need it so that rink availability is open to other members.

4. Players Considerations

Do not go to the club if you are experiencing any coronavirus (COVID-19) symptoms or any cold or flu-like symptoms, in particular a cough or a high temperature. Use the NHS 111 website or helpline and seek advice. For your own protection, follow the advice about self-isolation if you are, or are living with, someone in one of the vulnerable groups .

Ideally, dress appropriately before you get to the club to avoid the need to change clothes. Observe the **current social distancing** rule when sitting on the benches or in the Changing Room whilst changing clothes / shoes.

Car sharing for travel to games of bowls is now allowable but should be conducted in accordance with the guidance for safer travel on the Government website (<https://www.gov.uk/coronavirus>)

Wash or sanitise your hands and sanitise any equipment (including bowls, jacks, bowls pushers and mats) you use before and after you play – do not assume that the person before you has sanitised the equipment thoroughly.

When you finish playing sanitise padlocks, keys and door handles before and after use.

5. Play Guidelines

Playing formats:

- Singles – can be played on all rinks with Marker
- Pairs – can be played on all rinks
- Triples – can be played on all rinks
- Rinks – can be played on all rinks

The following items can be utilised during any session:

- Mats
- Bowls
- Jack
- Rink markers (which will be positioned by greenkeepers)
- Gloves (if used)
- Scorecards
- Bowls pushers
- Bowling arm/lifter
- Scoreboards
- Measure
- Spray Chalk / Chalk
- Ditch Markers
- 2m distance sticks
- End of rink bins

Do not shake hands before during or after the game. Do not 'high-five' or 'hug' other players to celebrate shots or a win unless you both/all feel comfortable doing so.

When play on a rink is with mixed households we recommend using hand sanitisers at regular intervals:

All other bowling etiquette is to be maintained.

All other Club rules will apply to the Green and surrounding areas.

Happy bowling but stay safe and alert to the social distancing and hygiene guidelines.

Appendix A

Rock Park Bowling Club Risk Assessment										
Risk	COVID-19 Infection and exposure			Assessment Issue status:		6	Dated: 11 th May 2021			
Club Name	Rock Park Bowling Club			Completed by:		Richard Barton				
Venue Address	Rock Park, Barnstaple EX32 9AH									
Club Manager / Secretary	Richard Barton									
Location of:			Evacuation Procedure:			Emergency Aid Procedure:				
◦ telephone	Main Clubhouse – Bar Area			As per Fire risk Assessment			First Aid kit and Defibrillator. For all emergencies use either personal mobiles or clubhouse telephone to contact emergency services and then Richard Barton on 07834486272			
◦ first aid kit	Main Clubhouse - Bar area									
◦ defibrillator	Main Clubhouse by Television									
◦ accident book	Gents Changing Room - Office									
Does the venue have:										
◦ Health and Safety Policy?	YES / NO			◦ Civil Liability Insurance?			YES / NO			
Potential Hazard(s)	People Exposed to Risk (✓)			Evaluation of Risk L = Low, M = Medium, H = High			Actions to treat Risk	Action by <i>(who?)</i>	Action by <i>(when?)</i>	Done <i>(✓)</i>
	Bowlers	Volunteers	Public	Frequency	Severity	Overall				
Social Distancing	✓	✓	✓	M	H	H	Communication to all members to advise on the Rock Park Bowling Club Guidelines on playing bowls during the Coronavirus restrictions. Rock Park Guidelines published on their Website. Signage at entrance, throughout the grounds. Benches positioned in surrounding areas appropriately to accommodate restricted spectator viewing safely.	Richard Barton	Prior to opening	✓
Equipment	✓	✓		M	H	H	Only essential items of equipment to be used as per Bowls England and Rock Park Bowling Club guidelines. Sanitising media located in storage container and Shed.	Richard Barton	Prior to opening	✓

Rock Park Bowling Club Risk Assessment										
Clubhouse facilities	✓	✓	✓	H	H	H	Notice signs placed to advise the wearing of masks while travelling through the Clubhouse. Five tables with six chairs placed in a social distant manner for the ordering, consumption of food and/or drink for table service. NHS track and trace code available for people to 'check in'. Changing rooms available for changing and storage of bowls equipment / clothing and temporary notice boards.	Management Committee	Prior to opening	✓
Hygiene and Sanitisation	✓	✓	✓	H	M	H	Sanitisers available in equipment storage and toilets. Toilets will be opened on days where play has been booked and cleaned on Tuesdays, Thursdays and Saturday mornings.	Richard Barton	Prior to opening, and ongoing	✓
Booking System	✓	✓		L	M	M	Rink Booking system in place via email /phone and published on website. Visitors and Spectators are required to sign in using the Visitors / Spectators Log. Log to be retained through duration of restrictions.	Richard Barton	Prior to opening, and ongoing	✓
Green Maintenance		✓		M	L	M	Follow the Bowls England 'Interim Works and Fit for Play' Green Maintenance Guidelines issued on 4 th April 2020 to Greenkeeping staff	Doug Cole	Prior to opening, and ongoing	✓
Emergency Procedures	✓	✓	✓	L	H	M	Ensure more than one person is at the club during bookings.	Richard Barton	Ongoing	✓
Car Parking	✓	✓	✓	L	M	M	As Rock Park Bowling Club does not have a Car Park members are advised to wait in their cars until their allocated time as published in the guidelines	Richard Barton	Prior to opening, and ongoing	✓

Risk Evaluation Matrix	Frequency	H	M	H	H
		M	M	M	H
		L	L	M	M
		L	M	H	
Severity					