



Guidelines for Play During Coronavirus Restrictions

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Issue		Change Description
From	To	
1	2	Appendix A - Bowls England Covid-19 Safety Information Poster added
2	3	Appendix B – Risk Assessment added
3	4	Various amendments. Appendix B - Risk Assessment updated to Issue 2
4	5	Relaxation of Spectator restrictions
5	6	Various amendments. Appendix B - Risk Assessment updated to Issue 3
6	7	Use of Pushers now allowable
7	8	Use of Visitors / Spectators Log – highlighted in yellow

1. Introduction

This document has been written to provide Rock Park Bowling Club members with the guidance on the limitations and procedures for playing bowls safely during the Coronavirus restrictions. It has been written using the Bowls England Supplementary Guidance For Lawn Bowls Clubs document issued 14th May 2020 and subsequent update on 2nd June 2020.

The contents of this document may be subject to change to allow for further guidance from the Government / Bowls England, with the latest issue copy posted on the Club Website. Members will be informed of any changes.

IMPORTANT - It should be noted that the contents of this document are to be fully adhered to so as not to put either the club members at risk of infection or the club at risk of prosecution. Failure to comply with this guidance material may result in disciplinary procedure. So please read thoroughly.

2. Limitations

Members will only be able to use these facilities with the following playing formats:

- Individuals playing bowls on their own on a single rink
- Two individuals from two different households playing on a single rink (no marker)
- Members of the same household on a single rink (no marker unless from the same household)
- Pairs - either from the same household and different households
- Pairs - from different households.
- Triples - either from the same household and different households or
- Triples - from different households.

Social distancing rules must be strictly adhered to; you must remain at least two metres apart from other bowlers (who are not part of your household) at all times.

There will be a limit of thirty people only on club premises at any one time.

Entry for spectators, at present, will be limited to the members of Rock Park Bowling Club (Playing and Social) and the household of those playing at that time, who must adhere to the Government guidelines on social distancing. **All Spectators and Visitors (including contractors) are required to sign in the log and enter their contact details (if not a member / family member). Anyone who attends the Club for a necessary role based function must also sign in (e.g. Bar staff, Treasurer, Secretaries, Groundstaff, Building Staff etc.).**

Entry to the Clubhouse by members and spectators will be forbidden, with the exception of the members who have stored their bowls in the changing room over the winter period who can have access to the changing room to collect their bowls. Changing into the appropriate footwear must be done outside of the Clubhouse adopting the social distancing instructions. Bowls once taken out of the changing room will no longer be able to be stored back there during these restrictions.

Avoid using toilets at the club wherever possible but clean anything you have touched after use. Entry to the toilets will only be available on days that have bookings with access available through the Ladies changing room which will now be considered as a through-way not as a changing room.

The Kitchen, Bar and main seating area will be strictly off limits to members. Due to these restrictions we have moved the First Aid Kit and Defibrillator into the Ladies Changing room.

There must be a separation of one rink between play, therefore there will only be three rinks available at any one time for booking (see Section 3). Rink bookings will only be allowed to be made by Rock Park members. Players are to remain outside of the clubhouse grounds until their allocated time slot.

The weekly bookings will be capped per person/household to allow for fair distribution of rinks of up to twice a week. This figure may increase when sufficient period has passed to determine the take up.

Only Rock Park members are allowed to bowl at the Club. This will be reviewed at a later date.

3. Rink Bookings

In order to allow fairness for members to play and to ensure conformance to these guidelines it will be necessary to adopt a Rink Booking process.

To book a rink use the Rink Booking process on the Members Area of our website (instructions issued to members) or contact Richard Barton on 07834486272 or by email rwb.rpbc.secretary@gmail.com who will confirm booking or advise on alternative availability.

Rink duration will be for a 2 hour period and members will be expected to pay a rink fee of £2.00 per rink. There will be a 15 minute change over between periods to allow for players to arrive / depart safely.

Rink Fees are to be left in the Fees 'honesty box' in the Bowls Equipment storage bin.

The Rock Park Bowling Club website has a Rink Booking Schedule page which members can view to see availability of rinks. This will hopefully be updated regularly to give the current availability.

To cancel a booking contact the name above. Please cancel the rink if you know that you are not going to need it so that rink availability is open to other members.

4. Players Considerations

Do not go to the club if you are experiencing any coronavirus (COVID-19) symptoms or any cold or flu-like symptoms, in particular a cough or a high temperature. Use the NHS 111 website or helpline and seek advice. For your own protection, follow the advice about self-isolation if you are, or are living with, someone in one of the vulnerable groups .

Dress appropriately before you get to the club to avoid the need to change clothes – change shoes immediately before and after your game. Observe the 2 metre distancing rule when sitting on the benches whilst changing shoes.

Travel to the green on your own or with members of your own household only – do not offer a lift to, or accept a lift from, anyone outside your household. Do not arrive more than 10 minutes before your allocated booking time.

Take any food or drink you might need with you. There will be no rubbish bins - players must take any rubbish away with them.

Wash or sanitise your hands and sanitise any equipment (including bowls, jacks, bowls pushers and mats) you use before and after you play – do not assume that the person before you has

sanitised the equipment thoroughly.

When you finish playing, change your shoes and leave the club immediately – ensuring that you have sanitised **all** equipment used and that the club is secure (as applicable). Sanitise padlocks, keys and door handles before and after use.

5. Play Guidelines

Playing formats will only be allowed as stated in Section 2.

To minimise the risk of infection, only essential items (as below) should be utilised during any session:

- Mat
- Bowls
- Jack
- Rink markers (which will be positioned by greenkeepers)
- Gloves (if used)
- Scorecards (these should be retained by one person only if required)
- Bowls pushers (these should be used by one person only if required)
- Bowling arm/lifter (for use by one person only if required)

To minimise the risk of infection, any other equipment is not deemed essential equipment at this time and should not be utilised. This includes:

- Scoreboards
- Ditch markers
- 2m distance sticks
- End of rink bins
- Measure
- Chalk

Do not shake hands before during or after the game. Do not 'high-five' or 'hug' other players to celebrate shots or a win.

When play on a rink is with mixed households:

Only ONE player should handle the mat during the session.

Only ONE player should collect and handle the Bowls Pusher during the session

Two jacks (one for each lead) should be used and the jack is to be set as normal but not touching the jack throughout the session.

If maintaining the score of the game then:

- Social distancing rules must be strictly adhered to at all times
- Do not touch your opponents' bowls with your hands
- Avoid measuring for shot/s

If play on a rink is with the same household a 'normal' game can be played

All other bowling etiquette is to be maintained.

All other Club rules will apply to the Green and surrounding areas.

Happy bowling but stay safe and alert to the social distancing and hygiene guidelines, see Bowls England Covid-19 Safety Information Poster at Appendix A.

Appendix A

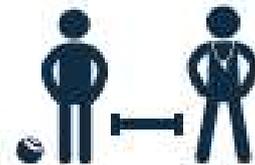
COVID-19 Safety Information Lawn Bowls



Max six per rink (Clubs must agree max number on club grounds at any one time)



Use your own bowls throughout the session



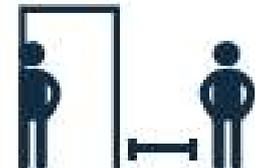
Coach Bowls guidance on coaching ratios must be followed



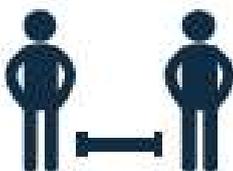
To maintain a safe space, use alternate rinks (1/3/5 OR 2/4/6)



No shaking hands or physical contact with other players



Allow others to leave the green before you go on



Maintain social distancing at all times



Follow public health guidelines for hygiene



Do not play if you are self-isolating

For more detailed information go to our website:
www.bowlsengland.com



Appendix B

Rock Park Bowling Club Risk Assessment										
Risk	COVID-19 Infection and exposure			Assessment Issue status:		4	Dated: 4 th August 2020			
Club Name	Rock Park Bowling Club			Completed by:		Richard Barton				
Venue Address	Rock Park, Barnstaple EX32 9AH									
Club Manager / Secretary	Richard Barton									
Location of:			Evacuation Procedure:			Emergency Aid Procedure:				
◦ telephone	Main Clubhouse – Bar Area			Not Applicable as no entry to Clubhouse			First Aid kit and Defibrillator temporarily located in Ladies Changing Room. For all emergencies use either personal mobiles or clubhouse telephone to contact emergency services and then Richard Barton on 07834486272			
◦ first aid kit	Temporarily Located in Ladies Changing Room									
◦ defibrillator	Temporarily Located in Ladies Changing Room									
◦ accident book	Office									
Does the venue have:										
◦ Health and Safety Policy?	YES / NO			◦ Civil Liability Insurance?			YES / NO			
Potential Hazard(s)	People Exposed to Risk (✓)			Evaluation of Risk L = Low, M = Medium, H = High			Actions to treat Risk	Action by <i>(who?)</i>	Action by <i>(when?)</i>	Done <i>(✓)</i>
	Participants	Volunteers	Public	Frequency	Severity	Overall				
Social Distancing	✓	✓	✓	M	H	H	Communication to all members to advise on the Rock Park Bowling Club Guidelines on playing bowls during the Coronavirus restrictions. Rock Park Guidelines published on their Website. Signage at entrance, throughout the grounds and in equipment storage container. Position benches in surrounding areas appropriately to accommodate restricted spectator viewing safely.	Richard Barton	Prior to opening	✓
Equipment	✓	✓		M	H	H	Only essential items of equipment to be used as per Bowls England and Rock Park Bowling Club guidelines. Available essential equipment stored in storage container separate from unavailable non-essential equipment. Sanitising media located in storage container.	Richard Barton	Prior to opening	✓

Rock Park Bowling Club Risk Assessment										
Clubhouse facilities	✓	✓		M	M	M	Clubhouse locked for access, with the exception of available access to the toilets through the Ladies Changing Room. Members advised that changing rooms are not to be used for changing into play wear. Notice signs placed to advise restricted entrance to other areas.	Management Committee	Prior to opening	✓
Hygiene and Sanitisation	✓	✓		H	M	H	Sanitisers available in equipment storage and toilets. Toilets will be opened on days where play has been booked and cleaned on Tuesdays, Thursdays and Saturday mornings.	Richard Barton	Prior to opening, and ongoing	✓
Booking System	✓	✓		L	M	M	Rink Booking system in place via email /phone and published on website. Visitors and Spectators are required to sign in using the Visitors / Spectators Log. Log to be retained through duration of restrictions.	Richard Barton	Prior to opening, and ongoing	✓
Green Maintenance		✓		M	L	M	Follow the Bowls England 'Interim Works and Fit for Play' Green Maintenance Guidelines issued on 4 th April 2020 to Greenkeeping staff	Doug Cole	Prior to opening, and ongoing	✓
Emergency Procedures	✓	✓	✓	L	H	M	Ensure more than one person is at the club during bookings. Rock Park Guidelines advise on location of First Aid kit and defibrillator.	Richard Barton	Ongoing	✓
Car Parking	✓	✓	✓	L	M	M	As Rock Park Bowling Club does not have a Car Park members are advised to wait in their cars until their allocated time as published in the guidelines	Richard Barton	Prior to opening, and ongoing	✓

Risk Evaluation Matrix	Frequency	H	M	H	H
		M	M	M	H
		L	L	M	M
	Severity	L	M	H	